



The Joe Richardson Award for Excellence in Teaching

Named in honor of the late Dr. James A. Leitch Wright, Jr., a historian who taught at Florida State University from 1964 to 2005 and who was the first faculty member to teach African American history at FSU and among the first to do so anywhere in the American South, this award recognizes excellence in teaching.

Eligibility: Teaching Assistants responsible for at least one class during the XXXX calendar year (January 1 – December 31, XXXX)

Prizes: A certificate of achievement accompanied by \$500 to a teaching assistant. In the rare case of a tie, a \$500 prize and a certificate will be awarded to the two winners.

Procedure: Any graduate student holding a Teaching Assistantship during the calendar year XXXX can be considered for this award. Applicants for this award submit a teaching portfolio. The portfolio must include all the materials compiled into a single pdf in the following order:

1. Cover sheet with the following information: name and FSU email address
2. Course syllabus
3. Exam and/or quizzes used [*please include a sample exam or significant assignment*]
4. If gave a paper, Paper Questions [*please include what guidance was provided*]
5. Final grade distribution for the course
6. Course evaluation reports (SPCI reports)
7. Faculty class observation report
8. TA Supervisor observation report
9. Teaching philosophy [*optional*]
10. Examples of student comments [*optional*]

Submit to: Submit as a single PDF file to <<TBD>> by <<time and date TBD>>

Deadline: <<typically in February>>

Have Questions? Email: